

#### INTERNAL QUALITY ASSURANCE CELL 2016-2017

#### **Notice of the Meeting**

Date: 16/06/2016

All the members of IQAC are here by informed that a meeting IQAC is scheduled on 20/06/2016 to discuss and decide on the following issues on agenda

Place of the Meeting: IQAC office

Time of the Meeting: 2.30 P.M.

### **Agenda for the Meeting:**

- 1. Confirming the Minutes and Action Taken Report of Last Meeting Idurg, Dist. Osmanabad
- 2. Discussion of Result of 2015-16
- 3. Introducing Value Added Courses
- 4. Introducing Field Projects
- 5. Strengthening the Mentor Mentee Scheme
- 6. Participation and Paper presentation I seminar & conference
- 7. Workshop on Hand Craft and painting (22/09/16)
- 8. Linkage and collaborations
- 9. Bridge Course
- 10.Placement drive
- 11. Upgradation of softwares: Library / Office / Language Lab
- 12.Internal audit / External audit
- 13.Best Practice
- 14. Formation of various comittees

Sr.	Name	Designation	Signature
No.			
1	Principal Dr. Suresh S. Shinde	Chairman	5
2	Shri Baburao M. Chavan	Member from Management	BOONEY
3	Dr. Ramdas K. Dhokle	Teacher Representative	Ulum
4	Dr. Vijay S. Sawant	Teacher Representative	and in
5	Dr. Rohini M. Mahindrakar	Teacher Representative	Down.
6	Shri. Limbraj N. Mote	Office Representative	H. D
7	Shri Gunwant Birajdar (TISS)	Member from the Alumni	Birrajdenji.
8	Shri Santosh M. Chavan	Member from the Local Society	ş
9	Miss. Bele Rashmi Manoj	Student Representative	Byshmi.
10		Representative of Employer	d
11	Shri Dharne Sangmeshwar	Nominee from Stakeholders	v
12	Shri. Rajeshwar Reddy	Nominee from Industry	
13	Dr. Manoj C. Zade	Co-Ordinator	Michz



### **INTERNAL QUALITY ASSURANCE CELL 2016-2017**

#### Minutes of the Meeting

Date: 20/06/2016

A Meeting of IQAC was held on 20/06/2016 in the IQAC office at 2.30 PM. The following members were present for the meeting. Principal Dr. S. S. Shinde Chaired the meeting. The discussion took place as per agenda of the meeting and the discussions were taken accordingly.

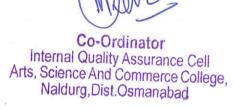
Sr.	Name	Designation	Signature
No.	2 (e.	1 /	-
1	Principal Dr. Suresh S. Shinde	Chairman	St.
2	Shri Baburao M. Chavan	Member from Management	Brooney
3	Dr. Ramdas K. Dhokle	Teacher Representative	While
4	Dr. Vijay S. Sawant	Teacher Representative	Conflit , M
5	Dr. Rohini M. Mahindrakar	Teacher Representative	Somill.
6	Shri. Limbraj N. Mote	Office Representative	torde
7	Shri Gunwant Birajdar (TISS)	Member from the Alumni	Birayam,
8	Shri Santosh M. Chavan	Member from the Local Society	
9	Miss. Bele Rashmi Manoj	Student Representative	Bami.
10	e e	Representative of Employer	
11	Shri Dharne Sangmeshwar	Nominee from Stakeholders	संगामे २व८
12	Shri. Rajeshwar Reddy	Nominee from Industry	
13	Dr. Manoj C. Zade	Co-Ordinator	MMZ

5			8 Comme
Sr.	Agenda	Minutes	Resolution S Naldurg
No.			
1	Confirming the	Dr. M.C. Zade read the	The IQAC approved the minutes
	Minutes and Action	minutes and action	and action taken report of the last
	Taken Report of Last	taken report of the last	meeting
	Meeting	meetings	
2	Discussion of Result of	Dr. V. S. Sawant give a	
	2015-16	brief description of the	
	is the second se	result of year 2015-16	
3	Introducing Value	The Principal, Dr. S. S.	It was decided that a willing
	Added Courses	Shinde expresses the	participation and initiative should
	# #	need of organizing	be taken by the departments to
		value added courses in	conduct value added courses on
	-	specific subjects	the topic related to the subject.
4	Introducing Field	The Principal, Dr. S. S.	Accordingly the IQAC directed
	Projects	Shinde also express the	to assign the topic for field
		need to conduct field	projects to the concerned
		project from students in	departments.
		order to involve	
	*	students in research on	
	2	society related topic	
5	Strengthening the	Dr. V. S. Sawant	Dr. V. S. Sawant is directed to
×	Mentor –Mentee	pointed out that the	revise the mentor mentee scheme
	Scheme	mentor —mentee	so that the student may frequently
s	28	scheme should be	come in contact with teacher and
		strengthen to boost a	a familial bond between teachers
		bond between teachers	and students be strengthened.
		and students.	
6	Participation and Paper	Dr. M. C. Zade pointed	The IQAC ordered the principal
	presentation in	out that most of the	to conduct a meeting with all the
	seminars and	faculties in institute are	faculty in regard with this point
13	conferences.	participating in	and direct them to present and

		conferences or	publish more research papers
		seminars without	related to their subject.
		presenting any paper,	Naldurg
		so in order to increase	Naldurg
	, a	the institutions	30
		contribution to	
		research there is need	
		to present papers in	- J
	e	conference / seminars	*
7	Workshop on Hand	Dr. R. M. Mahindrakar	The IQAC approved the proposal
	Craft and painting	informed the IQAC	of Dr. R. M. Mahindrakar and
	1	that Women's Cell	directed her to conduct the
	9 Y g	intends to organize a	workshop in the first semester.
	w	Workshop on Hand	
	9	Craft and painting for	
	4	students.	
8	Linkage and	Dr. R. K. Dhokale	The IQAC directed the Principal-
	collaborations	pointed out the need of	in-charge Dr. S. S. Shinde to issue
		establishing the MoUs,	a notice to all faculties to work
		Linkages and	effectively towards formation of
		Collaborations of the	MoUs, Linkages and
		various departments in	Collaborations.
	# G #	the institutes with other	*
10		institutes/industries in	
		order to boost the	
		research activities.	
9	Bridge Course	Dr. R. K. Dhokale	The IQAC assigned the task of
		informed that students	conducting bridge course for such
		coming from	students to Dr. S. B. Patil and Dr.
		vocational stream	P.S. Gaikwad
		needs to have the basic	
		knowledge of	

Chemistry, Physics and other subjects for which a bridge course is to be conducted for such students  10 Placement drive  Dr. M. C. Zade pointed out that there is need to increase the employability chances of our students and the college needs to arrange placement drive to achieve this.  11 Upgradation of Shri L. N. Mote softwares: Library / Office / Language Lab software of office management needs to be upgraded.  12 Internal audit / External audit informed the status of audit conducted in FA 2015-16  Best Practice  Dr. M. C. Zade emphasized the need of effective implementation of the institute for creating an awareness about the status for the institute.  13 Best Practice  Dr. M. C. Zade emphasized the need of effective implementation.  The Carrier Guidance and Counselling Cell will be inform to arrange in-campus placement drives as well as to increase the participation of the students in off campus drive, if possible.  IQAC resolved to upgrade all the software being used in the institute and recommend the same to LMC.  The IQAC asked Shri L. N. Mote to conduct internal audit also, for stock verification in all departments and also for the academic and infrastructure facilities available in the institute.  The IQAC decided to publicize the best practices of the institute for creating an awareness about these among staff and the students for their effective implementation.  The IQAC gave the responsibility to Dr. M. C. Zade to formulate all				Commerce
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10   Placement drive   Dr. M. C. Zade pointed out that there is need to increase the employability chances of our students and the college needs to arrange placement drive to achieve this.			other subjects for	135.6
Such students   Dr. M. C. Zade pointed out that there is need to increase the employability chances of our students and the college needs to arrange placement drive to achieve this.      11   Upgradation of Shri L. N. Mote informed that the softwares: Library / Office / Language Lab   Dr. M. Mote informed that the software of office management needs to be upgraded.      12   Internal audit / External audit   External audit   Dr. N. Mote informed the status of about the status of audit conducted in FA 2015-16   Dr. M. C. Zade emphasized the need of effective implementation of the institute for creating an awareness about these among staff and the institutional Best Practices.   The IQAC gave the responsibility   The IQAC gave the responsibi			which a bridge course	
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14 Formation of various Dr. S. S. Shinde The IQAC gave the responsibility			institutional Best	students for their effective
			Practices.	implementation.
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		committees	informed the IQAC the	to Dr. M. C. Zade to formulate all

		need of formation of	the committees as per the need of
±	*	various committees in	IQAC and liking of the faculty.
	e .	the institution for the	· ·
	T II	proper execution of all	4
	e e	the activities being	* x x x
	W	conducted in the	* * *
	4	institution.	
15	Vote of Thanks	Dr. M. C. Zade propos	sed the vote of Thanks to all the
		member present for meeting	







#### **INTERNAL QUALITY ASSURANCE CELL 2016-2017**

#### **Meeting Notice**

Date: 14/09/2016

Internal Quality Assurance Cell

Arts, Science And Commerce College, Naldurg, Dist. Osmanabad

All the respected members of IQAC are here by informed that a meeting IQAC is scheduled on 21/09/2016 to discuss and decide on the following issues on agenda

Place of the Meeting: IQAC office

Time of the Meeting: 2.30 P.M.

### Agenda for the Meeting:

- 1) Research Activities and Publications
- 2) Extension Activities NSS strengthening
  - a) Plantation in Campus
  - b) Extension activities in collaboration with Govt. & NGOS
- 3) NCC
- 4) Financial Support from institution Rs.41150/- 80 stds
- 5) Strengthening CGS
- 6) Placement drive
- 7) Sports and Cultural activities
- 8) Upgradation of softwares: Library / Office / Language Lab
- 9) Facilities for differently abled students
- 10) Shelter and food support for pilgrims during Dussera

Co-Ordinator

Internal Quality Assurance Cell Arts, Science And Commerce College,

Naldurg, Dist. Osmanabad

Sr. No.	Name	Designation	Signature
1	Principal Dr. Suresh S. Shinde	Chairman	Sty OOA
2	Shri Baburao M. Chavan	Member from Management	BOROW
3	Dr. Ramdas K. Dhokle	Teacher Representative	Clish
4	Dr. Vijay S. Sawant	Teacher Representative	an History
5	Dr. Rohini M. Mahindrakar	Teacher Representative	RoluM.
6	Shri. Limbraj N. Mote	Office Representative	400
7	Shri Gunwant Birajdar (TISS)	Member from the Alumni	Blengan.
8	Shri Santosh M. Chavan	Member from the Local Society	*
9	Miss. Bele Rashmi Manoj	Student Representative	Bishmi
10		Representative of Employer	
11	Shri Dharne Sangmeshwar	Nominee from Stakeholders	
12	Shri. Rajeshwar Reddy	Nominee from Industry	
13	Dr. Manoj C. Zade	Co-Ordinator	Morz.
	140		



#### **INTERNAL QUALITY ASSURANCE CELL 2016-2017**

#### Minutes of the Meeting

Date: 21/09/2016

A Meeting of IQAC was held on 21/09/2016 in the IQAC office at 2.30 PM. The following members were present for the meeting. Principal Dr. S. S. Shinde Chaired the meeting. The discussion took place as per agenda of the meeting and the discussions were taken accordingly.

Sr.	Name	Designation	Signature
No.			
1	Principal Dr. Suresh S. Shinde	Chairman	5
2	Shri Baburao M. Chavan	Member from Management	BCHORN)
3	Dr. Ramdas K. Dhokle	Teacher Representative	Mulle
4	Dr. Vijay S. Sawant	Teacher Representative	Control of
5	Dr. Rohini M. Mahindrakar	Teacher Representative	Robill
6	Shri. Limbraj N. Mote	Office Representative	topo
7	Shri Gunwant Birajdar (TISS)	Member from the Alumni	18 raylang.
8	Shri Santosh M. Chavan	Member from the Local Society	- XENIGRADIOI
9	Miss. Bele Rashmi Manoj	Student Representative	Bshmi.
10	2	Representative of Employer	
1.1	Shri Dharne Sangmeshwar	Nominee from Stakeholders	अंग्रेस्ट्रि
12	Shri. Rajeshwar Reddy	Nominee from Industry	
13	Dr. Manoj C. Zade	Co-Ordinator	MINZ

	Commerce			
Sr.	Agenda	Minutes	Resolution Naldurg Resolution	
No.	D 1 4 2 22 1	D MC 7 1 'C 1	TI IOAC 1	
1	Research Activities and Publications	Dr. M.C. Zade informed	The IQAC decided to	
	,	that research activities in		
		the college need to be		
		increase not only by the	research Committee, who	
		faculty but also form the	will be responsible for	
		students. One of the best	motivating the students and	
		practices of the college	teachers to undertake	
	2 1	is concerned with the	research. The students will	
	,	research among the	be motivated to participate	
	*	students.	in university sponsored	
	*		Avishkar.	
2	Financial Support from	Student Representative,	The Principal informed	
	institution	Miss. Bele Rashmi	IQAC that college has	
. •		Manoj invited attention	designed a scheme for	
		of IQAC towards	financial support and in	
5	e e	Financial Support from	consultation with the	
		institution to the needy	management will implement	
		students.	in this academic year.	
3	Extension Activities -	a) Dr. R. K. Dhokale	a) It was decided to	
	NSS - strengthening a) Extension activities in	pointed out that	communicate with all the	
	collaboration with Govt.	extension activities in	Govt. and Non-Govt.	
	& NGOS	the college should be	organization in order to	
	b) Plantation in Campus	done in collaboration	increase the participation of	
	o, i iantation in Campus	with Govt. and Non-	the students in extension	
		Govt. organization so	activities sponsored by	
	a	that students may get	them.	
		exposure and there will	b) On the occasion on	
	(%)	be a connection with	Independence Day, NSS to	
		society as well.	be directed to plant 50 trees	
			in the campus.	
			1007A	

			Commerci
	7 4	b) In accordance with	
	a a	one of the best practices	Naldurg Naldurg
	9	of the institute, "Green	JA .
	× ×	Campus Clean Campus"	5
	5 6 v	there is need to plan	
	A	more trees in the	
-		campus.	
			4
4	Strengthening Career	Dr. M. C. Zade called	Shri N. G. Shere is
	Guidance and Counselling Cell	attention to the need of	appointed as in charge of
	Cen	strengthening 'Career	Career Guidance and
	5	Guidance and	Counselling Cell and
		Counselling Cell' for	directed to conduct
73		improving the	maximum activities in this
2	a a	performance of students	department.
æ		in Competitive	F
	19	examinations and other	
	2	career oriented	
	v	activities.	* * * * * * * * * * * * * * * * * * *
5	Shelter and food support	Dr. V. S. Sawant	It was decided that a
	for pilgrims during Dussera	informed the IQAC that	committee will monitor the
-	Busselu	a special programme has	wellbeing of the pilgrims,
		to be designed for	their shelter, food and
		Shelter and food support	medical help.
		for pilgrims during	* /
	* *	Dussera.	e e
6	Vote of Thanks	Dr. M. C. Zade proposed	the vote of Thanks to all the
		member present for meeti	ng
		I	



#### INTERNAL QUALITY ASSURANCE CELL 2016-2017

## **Meeting Notice**

Date: 16/11/2016

Internal Quality Assurance Cell Arts, Science And Commerce College,

Naldurg, Dist. Osmanabad

All the respected members of IQAC are here by informed that a meeting IQAC is scheduled on 18/11/2016 to discuss and decide on the following issues on agenda

Place of the Meeting: IQAC office

Time of the Meeting: 2.30 P.M.

#### **Agenda for the Meeting:**

- 1) Feedback System
- 2) Participation in Avishkar
- 3) Activities to increase awareness about female foeticide:

Essay Competition, Rangoli Competion, Poster Competion

- 4) One day workshop on "Sexual Harassment of student and women at work place"
- 5) Alumni Meet
- 6) Internal audit / External audit
- 7) Strengthening parent Teacher activities.
- 8) Lecture on Health and diet for Girl students
- 9) Nirmalya collection during Ganesh Chaturthi and cleanliness drive during Khandoba Yatra
- 10) Blood donation
- 11) Formation of Various committees

Sr. No.	Name	Designation	Signature
. 1	Principal Dr. Suresh S. Shinde	Chairman	JE.
2	Shri Baburao M. Chavan	Member from Management	BIRONA
3	Dr. Ramdas K. Dhokle	Teacher Representative	While
4	Dr. Vijay S. Sawant	Teacher Representative	Constitution
5	Dr. Rohini M. Mahindrakar	Teacher Representative	Roberts.
6	Shri. Limbraj N. Mote	Office Representative	the state of the s
7	Shri Gunwant Birajdar (TISS)	Member from the Alumni	Birajdavji.
8	Shri Santosh M. Chavan	Member from the Local Society	
9	Miss. Bele Rashmi Manoj	Student Representative	9
10	, a	Representative of Employer	8
11	Shri Dharne Sangmeshwar	Nominee from Stakeholders	
12	Shri. Rajeshwar Reddy	Nominee from Industry	<i>a</i>
13	Dr. Manoj C. Zade	Co-Ordinator	Mens



## **INTERNAL QUALITY ASSURANCE CELL 2016-2017**

#### Minutes of the Meeting

Date: 18/11/2016

A Meeting of IQAC was held on 18/11/2016 in the IQAC office at 2.30 PM. The following members were present for the meeting. Principal Dr. S. S. Shinde chaired the meeting. The discussion took place as per agenda of the meeting and the discussions were taken accordingly.

Sr. No.	Name	Designation	Signature
1	Principal Dr. Suresh S. Shinde	Chairman	St.
2	Shri Baburao M. Chavan	Member from Management	BRIGHT
3	Dr. Ramdas K. Dhokle	Teacher Representative	Whole
4	Dr. Vijay S. Sawant	Teacher Representative	and the
5	Dr. Rohini M. Mahindrakar	Teacher Representative	Robert .
6	Shri. Limbraj N. Mote	Office Representative	kole ,
7	Shri Gunwant Birajdar (TISS)	Member from the Alumni	Biragay).
8	Shri Santosh M. Chavan	Member from the Local Society	वंत्रिशामकी
9	Miss. Bele Rashmi Manoj	Student Representative	Behmi
10	,	Representative of Employer	
11	Shri Dharne Sangmeshwar	Nominee from Stakeholders	र्म ग्रामेश्वर
12	Shri. Rajeshwar Reddy	Nominee from Industry	
13	Dr. Manoj C. Zade	Co-Ordinator	Mens

			& Commerce Naldurg
Sr. No.	Agenda	Minutes	Decision
1	Confirming the Minutes and Action Taken Report of Last Meeting	Dr. M.C. Zade read the minutes and action taken report of the last meetings	The IQAC approved the minutes and action taken report of the last meeting
2	Feedback System	DR. M.C. Zade pointed out the need to conduct feedback as per the guideline of NAAC. The structured feedback is available with IQAC	
3	Participation in Avishkar	Dr. V. S. Sawant informed that university sponsored "Avishkar" is to be held to boost research activities of the students	Dr. U. N. Bhale is to be informed to invite the
4	Activities to increase awareness about female foeticide:	Dr. R.M. Mahindarkar briefed about the need to conduct activities on female foeticide	The Women's Cell is directed to conduct Essay Competition, Rangoli Competition, Poster Competition on the topic female foeticide
5	One day workshop on "Sexual Harassment of student and women at work place"	Dr. R. M. Mahindarkar briefed about the need to conduct One day workshop on "Sexual Harassment of student and women at work place"	The Women's Cell is directed to conduct One day workshop on "Sexual Harassment of student and women at work place"
6	Alumni Meet	Dr. V. S. Sawant informed IQAC in that a meeting of Alumni is to	IQAC granted permission to arrange a meeting of Alumni

88C	omme	s in		
Science Na	durg ) 🖺	AND THE PROPERTY OF THE PROPER	be organized in the month of	and suggested to arrange it
1 Sty		ig i	February.	on II or IV Saturday so that
1				maximum no. of Alumni may
			4 · · · · · · · · · · · · · · · · · · ·	be present for it. It also
				suggested to give wide
				publicity to the meeting.
	7	Internal audit /	Shri L. N. Mote briefed the	IQAC decided to conduct an
		External audit	IQAC on the present status of	Internal audit along with the
			Financial audit for the current	financial audit. In the Internal
			year.	audit the present academic
)				and Infrastructural facilities
	V V			are to be assessed. A report is
				to be submitted in the next
				meeting of IQAC.
	8	Lecture on	The Women's Cell coordainator	IQAC granted the permission
		Health and diet for Girl	Dr. R.M. Mahindarkar sought	to conduct the lecture
		students	the permission to conduct a	
	10 E		lecture on Health and diet for	
			Girl students	* ************************************
	7	Vote of	Dr. M. C. Zade proposed the vote	e of Thanks to all the member
		Thanks	present for meeting	¥



#### **INTERNAL QUALITY ASSURANCE CELL 2016-2017**

### **Meeting Notice**

Date: 07/03/2017

All the respected members of IQAC are here by informed that a meeting IQAC is scheduled on 14/03/2017 to discuss and decide on the following issues on agenda

Place of the Meeting: IQAC office

Time of the Meeting: 2.30 P.M.

#### Agenda for the Meeting:

- 1) Confirming the Minutes and Action Taken Report of Last Meeting
- 2)Review of the yearly activities
- 3) Any other Issue with permission of the chairperson
- 4) Vote of Thanks

Sr. No.	Name	Designation	Signature
1	Principal Dr. Suresh S. Shinde	Chairman	
2	Shri Baburao M. Chavan	Member from Management	
3	Dr.Ramdas K. Dhokle	Teacher Representative	
4	Dr. Vijay S. Sawant	Teacher Representative	
5	Dr. Rohini M. Mahindrakar	Teacher Representative	
6	Shri. Limbraj N. Mote	Office Representative	9 2 0 0 10 10 10 10 10 10 10 10 10 10 10 10
7	Shri Gunwant Birajdar (TISS)	Member from the Alumni	e a
8	Shri Santosh M. Chavan	Member from the Local Society	g gan av a
9	Miss. Bele Rashmi Manoj	Student Representative	
10	Mr.SayajiShinde	Representative of Employer	
11	Shri DharneSangmeshwar	Nominee from Stakeholders	
12	Shri. Rajeshwar Reddy	Nominee from Industry	, v
13	Dr. Manoj C. Zade	Co-Ordinator	



## **INTERNAL QUALITY ASSURANCE CELL 2016-2017**

#### Minutes of the Meeting

Date: 14/03/2017

A Meeting of IQAC was held on 14/03/2017 in the IQAC office at 2.30 PM. The following members were present for the meeting. Principal Dr. S. S. Shinde chaired the meeting. The discussion took place as per agenda of the meeting and the discussions were taken accordingly.

Sr.	Name	Designation	Signature
No.	9	e1	,
1	Principal Dr. Suresh S. Shinde	Chairman	St.
2	Shri Baburao M. Chavan	Member from Management	ROUND
3	Dr. Ramdas K. Dhokle	Teacher Representative	Chille
4	Dr. Vijay S. Sawant	Teacher Representative	Conflict to
5	Dr. Rohini M. Mahindrakar	Teacher Representative	Soull.
6	Shri. Limbraj N. Mote	Office Representative	Gongel
7	Shri Gunwant Birajdar (TISS)	Member from the Alumni	Biraglay.
8	Shri Santosh M. Chavan	Member from the Local Society	
9.	Miss. Bele Rashmi Manoj	Student Representative	Brshmi
10		Representative of Employer	
11	Shri Dharne Sangmeshwar	Nominee from Stakeholders	27314296
12	Shri. Rajeshwar Reddy	Nominee from Industry	4
13	Dr. Manoj C. Zade	Co-Ordinator	Mins

			Decision ( Naldurg
Sr.	Agenda	Minutes	Decision (1.5)
No.			SILY
1	Confirming the Minutes and	Dr. M.C. Zade read the	The IQAC approved
	Action Taken Report of	minutes and action taken	the minutes and action
	Last Meeting	report of the last meetings	taken report of the last
			meeting
2	Review of the yearly activities	Dr. V.S. Sawant presented	The IQAC appreciated
		a review of all activities	the effort taken by all
		conducted during the year	the faculties for
		2016-17. He also pointed	conducting various
		out that almost 80% of the	activities for the over
	The second secon	planned activities were	all development of the
-1,		conducted.	students.
3	Vote of Thanks	Dr. M. C. Zade proposed the	he vote of Thanks to all
	end p	the member present for mee	ting.