## Arts, Science & Commerce College Naldurg

### **INTERNAL QUALITY ASSURANCE CELL 2017-2018**



### **Meeting Notice**

Date: 10/06/2017

All the respected members of IQAC are here by informed that a meeting IQAC is scheduled on 20/06/2017 to discuss and decide on the following issues on agenda

Place of the Meeting: IQAC office

Time of the Meeting: 3.30 P.M.

### Agenda for the Meeting:

PRINCIPAL

Arts Science & Commerce College Naldurg, Dist.Osmanabad-413602

- 1) Confirming the Minutes and Action Taken Report of Last Meeting
- 2) Academic calendar to be prepared for effective implementation of quality programme.
- 3) Mentor Mentee Scheme Analysis and actions to be taken for its Effective implementation
- 4) Plantation drive in the campus Under Best Practice "Green Campus Clean Campus"
- 5) As a Part of Best Practice "Creation of research culture among undergraduate students" conduct Field projects
- 6) Value Added Courses Introduced for the students
- 7) Linkage and collaborations
- 8) Upgradation of softwares: Library / Office / Language Lab
- 9) Internal audit / External audit
- 10) Formation of various committees
- 11) Organising University level Inter Collegiate Kho-Kho Tournament
- 12) Extending Financial Support from institution to the needy students

Co-Ordinator
Internal Quality Assurance Cell
Arts, Science And Commerce College,
Naldurg, Dist. Osmanabad

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S	Name	Designation	Signature
No.			
1	Principal Dr. Suresh S. Shinde	Chairman	A.
2	Dr. Vijay S. Sawant	Teacher Representive	(308)11)
3	Dr. Ramdas K. Dhokale	Teacher Representive	Whole
4	Dr. Rohini M. Mahindrakar	Teacher Representive	Rohild
5	Shri. Limbraj N. Mote	Office Representive	4000
6	Shri Netaji Birajdar	Alumni	Attalad L
7	Shri Vinayak Ahankari	Local Society	A Dommo
8	Miss. Gire Siddhi Dhananjay	Student Representive	WH AM
9	Dr. Manoj C. Zade	Co-Ordinator	Mus

### Balaghat Shiskhan Santha's Arts, Science & Commerce College Naldurg



### **INTERNAL QUALITY ASSURANCE CELL 2017-2018**

### Minutes of the Meeting

**Date:** 20/06/2017

A Meeting of IQAC was held on 20/06/2017 in the IQAC office at 2.30 PM. The following members were present for the meeting. Principal Dr. S. S. Shinde Chaired the meeting. The discussion took place as per agenda of the meeting and the discussions were taken decisions accordingly.

Sr.	Name	Designation	Signature
No.			
1	Principal Dr. Suresh S. Shinde	Chairman	St.
2	Dr. Vijay S. Sawant	Teacher Representive	(Enyla)
3	Dr. Ramdas K. Dhokale	Teacher Representive	Ulah
4	Dr. Rohini M. Mahindrakar	Teacher Representive	Rolmin
5	Shri. Limbraj N. Mote	Office Representive	700
6	Shri Netaji Birajdar	Alumni	Devoldes
7	Shri Vinayak Ahankari	Local Society	Afronomo
8	Miss. Gire Siddhi Dhananjay	Student Representive	WHath.
9	Dr. Manoj C. Zade	Co-Ordinator	Mark

Internal Quality Assurance Cell Arts, Science And Commerce College, Naldurg, Dist. Osmanabad

PRINCIPAL

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Sr.	Agenda	Minutes	Resolution Naldurg Naldurg
No.			
1	Confirming the	Dr. M.C. Zade read the	The IQAC approved the minutes
	Minutes and	minutes and action	and action taken report of the last
	Action Taken	taken report of the last	meeting
	Report of Last	meetings	
	Meeting		
2	Academic calendar	Dr. M. C. Zade stated	Dr. V. S. Sawant informed IQAC
	to be prepared for	the significance of	that a draft of Academic Calendar
	effective	Academic Calendar in	for A. Y. 2017-18 is ready and
	implementation of	all the activities of the	placed it before IQAC. IQAC
	quality	institute.	directed to include dates for
	programme.		departmental and extension
			activities.
3	Mentor – Mentee	Dr. V. S. Sawant	Dr. V. S. Sawant is directed to
	Scheme Analysis	pointed out that the	revise the mentor mentee scheme
	and actions to be	results of the mentor -	so that the student may frequently
	taken for its	mentee scheme are	come in contact with teacher and a
	Effective	visible and it should	familial bond between teachers and
	implementation	further be strengthen to	students be strengthened.
		boost a bond between	
		teachers and students.	
4	Plantation drive in		The IQAC decided to publicize the
	the campus Under		best practices of the institute for
	Best Practice	Dr. M. C. Zade	creating an awareness about these
	"Green Campus	emphasized the need of	among staff and the students for
	Clean Campus"	effective	their effective implementation.
5	As a Part of Best	implementation of the	Departments of Marathi, Political
	Practice "Creation	institutional Best	Science, History, Economics and
	of research culture	Practices.	Chemistry are to be directed to
	among		involve students in field projects.
	undergraduate		

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	students" conduct		(io) (Naldurg)
	Field projects		
6	Value Added	As an add on to the	Departments of English, Hindi,
	Courses Introduced	present curriculum,	Physics, Chemistry, Botany,
	for the students	value added courses are	Mathematics, Zoology, Fishery
		to be introduced to the	Science are to be directed to
		undergraduate students.	conduct Value Added Courses and
			submit report to IQAC.
7	Linkage and	Dr. R. K. Dhokale	It is decided to circulate a notice to
	collaborations	pointed out the need of	all faculties to work effectively
		establishing the MoUs,	towards formation of MoUs,
		Linkages and	Linkages and Collaborations.
		Collaborations of the	
		various departments in	
		the institutes with other	
		institutes/industries in	
		order to boost the	
		research activities.	
8	Placement drive	Dr. M. C. Zade pointed	The Career Guidance and
		out that there is need to	Counselling Cell will be inform to
		increase the	arrange in-campus placement
		employability chances	drives as well as to increase the
		of our students and the	participation of the students in off
		college needs to arrange	campus drive, if possible.
		placement drive to	
		achieve this.	
9	Upgradation of	Shri L. N. Mote	IQAC resolved to upgrade all the
	softwares : Library	informed that the	software being used in the institute
	/ Office / Language	software of office	and recommend the same to LMC.
	Lab	management needs to be	
		upgraded.	
10	Internal audit /	Shri L. N. Mote	The IQAC asked Shri L. N. Mote

	External audit	informed the IQAC	to conduct internal audit also, for
	Lixtoriar addit	about the status of audit	Naldura S
		conducted in FA 2016-	100
		17	infrastructure facilities available in
			the institute.
11	Formation of	Dr. S. S. Shinde	The IQAC gave the responsibility
		informed the IQAC the	to Dr. M. C. Zade to formulate all
			the committees as per the need of
		various committees in	IQAC.
		the institution for the	
		proper execution of all	
		the activities being	
		conducted in the	
		institution.	
12	Organising	Dr. R. K. Dhokale	It is decided to organize University
	University level	expressed willingness of	level Inter Collegiate Kho-Kho
	Inter Collegiate	sports department to	Tournament in college campus.
	Kho-Kho	conduct university level	Accordingly financial provisions
	Tournament	Kho-Kho Tournament.	are to be made.
13	Extending	Dr. V. S. Sawant	The proposal of Dr. V. S. Sawant is
	Financial Support	brought to notice that	accepted and decided to be placed
	from institution to	many of the students of	with Management for approval.
	the needy students	our college are from	
		poor financial	
		background and are in	
		need of financial	
		support. A provision for	
		the same should be	
		made.	
14	Vote of Thanks	Dr. M. C. Zade proposed	the vote of Thanks to all the member
	(M)	present for meeting	And I
	(1110)	0	

## Arts, Science and Commerce College, Naldurg

### **INTERNAL QUALITY ASSURANCE CELL 2017-2018**

#### **Meeting Notice**

Date: 20/07/2017

All the respected members of IQAC are here by informed that a meeting IQAC is scheduled on 01/08/2017 to discuss and decide on the following issues on agenda

Place of the Meeting: IQAC office

Time of the Meeting: 3.30 P.M.

### Agenda for the Meeting:

Arts Science & Commerce College Naldurg Dist : Osmanabad-413602

- 1) Confirming the Minutes and Action Taken Report of Last Meeting
- 2) Research Activities and Publications
- 3) Financial Support from institution
- 4) Extension Activities of NSS
- 5) Activities under Career Guidance and Counselling Cell
- 6) Shelter and food support for pilgrims during Dussera

Co-Ordinator Invertal Quality Assurance Cell Its, Science And Commerce College Naldurg, Dist. Osmonabad PRINCIPAL

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Representation of Support Apple 13502

Sr.	Name	Designation	Signature
No.			
1	Principal Dr. M. G. Babare	Chairman	- Share
2	Dr. Ramdas K. Dhokale	Teacher Representative	Classifice
3	Dr. Vijay S. Sawant	Teacher Representative	and a
4	Dr. Rohini M. Mahindrakar	Teacher Representative	South
5	Shri. Limbraj N. Mote	Office Representative	The state of the s
6	Shri Netaji Birajdar	Member from the Alumni	Droyers
7	Shri Vinayak Ahankari	Member from the Local Society	Anhoromo)
8	Miss. Bele Rashmi Manoj	Student Representative	Abde
9	Shri Dharne Sangmeshwar	Nominee from Stakeholders	Sangand
10	Dr. Manoj C. Zade	Co-Ordinator	Muz

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Co-Ordinator
Internal Quality Assurance Cell
Arts, Science And Commerce College,
Naldurg, Dist. Osmanabad

### Arts, Science & Commerce College Naldurg **INTERNAL QUALITY ASSURANCE CELL 2017-2018**



### Minutes of the Meeting

Date: 01/08/2017

A Meeting of IQAC was held on 01/08/2017 in the IQAC office at 2.30 PM. The following members were present for the meeting. Principal Dr. M. G. Babare Chaired the meeting. The discussion took place as per agenda of the meeting and the discussions were taken accordingly.

Sr. No.	Name	Designation	Signature
1	Principal Dr. M. G. Babare	Chairman	
2	Dr. Ramdas K. Dhokale	Teacher Representative	Children
3	Dr. Vijay S. Sawant	Teacher Representative	and ?
4	Dr. Rohini M. Mahindrakar	Teacher Representative	Roull
5	Shri. Limbraj N. Mote	Office Representative	mar.
6	Shri Netaji Birajdar	Member from the Alumni	Desort
7	Shri Vinayak Ahankari	Member from the Local Society	1 A Dharosmi
8	Miss. Bele Rashmi Manoj	Student Representative	Arbeit
9	Shri Dharne Sangmeshwar	Nominee from Stakeholders	0
		(Parent)	Vangam!
10	Dr. Manoj C. Zade	Co-Ordinator	Menz

Internal Quality Assurance Cell Arts, Science And Commerce College, Naldurg, Dist. Osmanabad

			Resolution (S) (Naldurg)
Sr.	Agenda	Minutes	Resolution Naldurg
No.			(S. J. 1959)
1	Confirming the	Dr. M.C. Zade read the	The IQAC approved the
	Minutes and	minutes and action taken	minutes and action taken report
	Action Taken	report of the last meetings	of the last meeting
	Report of Last		
	Meeting		
2	Research Activities	Dr. M.C. Zade informed	The IQAC decided to appoint
	and Publications	that research activities in	Dr. U. N. Bhale and Dr. H.K.
		the college need to be	Jadhav has head for research
		increase not only by the	Committee, who will be
		faculty but also form the	responsible for motivating the
		students. One of the best	students and teachers to
		practices of the college is	undertake research. The
		concerned with the research	students will be motivated to
		among the students.	participate in university
			sponsored Avishkar.
3	Financial Support	Student Representative,	The Principal informed IQAC
	from institution	Miss. Bele Rashmi Manoj	that college has implemented a
		invited attention of IQAC	scheme for financial support in
		towards Financial Support	the year 2016-17 and in
		from institution to the	consultation with the
		needy students.	management will decide to
			continue in this academic year.
4	Extension	a) Dr. R. K. Dhokale	a) It was decided to
	Activities - NSS - strengthening	pointed out that extension	communicate with all the Govt.
	a) Extension	activities in the college	and Non-Govt. organization in
	activities in	should be done in	order to increase the
	collaboration with	collaboration with Govt.	participation of the students in
	Govt. & NGOS	and Non-Govt. organization	extension activities sponsored
	b) Plantation in	so that students may get	by them.
	Campus	exposure and there will be a	b) On the occasion on

			Indonesianas Day NCC to be
		connection with society as	Independence Day, NSS to be
		well.	directed to plant 50 trees in the
		b) In accordance with one	campus.
		of the best practices of the	
		institute, "Green Campus	7.
		Clean Campus" there is	*
		need to plan more trees in	
		the campus.	
5	Activities under	Dr. M. C. Zade invited	Shri N. G. Shere is appointed as
	Career Guidance and Counselling	attention of all to the need	in charge of Career Guidance
	Cell	of strengthening 'Career	and Counselling Cell and is
		Guidance and Counselling	directed to conduct maximum
		Cell' for improving the	activities through this
		performance of students in	department.
		Competitive examinations	
		and other career oriented	n.
		activities.	
6	Shelter and food	Dr. V. S. Sawant informed	It was decided that a committee
	support for pilgrims during	the IQAC that a special	will monitor the wellbeing of
	Dussera	programme has to be	the pilgrims, their shelter, food
		designed for Shelter and	and medical help.
		food support for pilgrims	
		during Dussera.	
7	Vote of Thanks	Dr. M. C. Zade proposed the	vote of Thanks to all the member
		present for meeting	
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Co-Ordinator
Internal Quality Assurance Cell
Arts, Science And Commerce College,
Naldurg, Dist. Osmanabad

## Arts, Science & Commerce College Naldu

### **INTERNAL QUALITY ASSURANCE CELL 2017-2018**

#### **Meeting Notice**

Date: 01/11/2017

Naldurg

All the respected members of IQAC are here by informed that a meeting IQAC is scheduled on 07/11/2017 to discuss and decide on the following issues on agenda

Place of the Meeting: IQAC office

Time of the Meeting: 3.30 P.M.

### Agenda for the Meeting:

Arts Science & Commerce College Naldurg, Dist.Osmanabad-413602

- 1) Confirming the Minutes and Action Taken Report of Last Meeting
- 2) Feedback from Stakeholders
- 3) Participation in Avishkar
- 4) Alumni Meet

Co-Ordinator
Internal Quality Assurance Cell
Arts, Science And Commerce College,
Naldurg, Dist. Osmanabad

Arts Science & Commerce College

			Naldurg
Sr. No.	Name	Designation	Signature
1	Principal Dr. M. G. Babare	Chairman	and h
2	Dr. Ramdas K. Dhokale	Teacher Representative	Chall Go
3	Dr. Vijay S. Sawant	Teacher Representative	CRAFF?
4	Dr. Rohini M. Mahindrakar	Teacher Representative	Soluth
5	Shri. Limbraj N. Mote	Office Representative	new
6	Shri Netaji Birajdar	Member from the Alumni	Sarah .
7	Shri Vinayak Ahankari	Member from the Local Society	DAhamis
8	Miss. Bele Rashmi Manoj	Student Representative	Ribele
9	Shri Dharne Sangmeshwar	Nominee from Stakeholders	Sangant
10	Dr. Manoj C. Zade	Co-Ordinator	More

### Arts, Science & Commerce College Naldurg



### **INTERNAL QUALITY ASSURANCE CELL 2017-2018**

### Minutes of the Meeting

Date: 07/11/2017

A Meeting of IQAC was held on 07/11/2017 in the IQAC office at 2.30 PM. The following members were present for the meeting. Principal Dr. M. G. Babare chaired the meeting. The discussion took place as per agenda of the meeting and the discussions were taken accordingly.

Sr. No.	Name	Designation	Signature
1	Principal Dr. Mohan G.	Chairman	
	Babare		
2	Dr. Ramdas K. Dhokale	Teacher Representative	Olisharyon
3	Dr. Vijay S. Sawant	Teacher Representative	and as
4	Dr. Rohini M. Mahindrakar	Teacher Representative	Roull.
5	Shri. Limbraj N. Mote	Office Representative	1-00
6	Shri Netaji Birajdar	Member from the Alumni	Dreams !
7	Shri Vinayak Ahankari	Member from the Local	1100
		Society	the form
8	Miss. Bele Rashmi Manoj	Student Representative	Rebele
9	Shri Dharne Sangmeshwar	Nominee from Stakeholders	Sanglind
10	Dr. Manoj C. Zade	Co-Ordinator	Menz

Go-Ordinator Internal Quality Assurance Cell Arts, Science And Commerce College, Naldurg, Dist. Osmanabad

			1000
Sr.	Agenda	Minutes	Decision
No.			
1	Confirming the	Dr. M.C. Zade read the	The IQAC approved the
	Minutes and	minutes and action taken	minutes and action taken report
	Action Taken	report of the last meetings	of the last meeting
	Report of Last		
	Meeting		
2	Feedback from	Dr. M. C. Zade pointed	The feedback on curriculum
	Stakeholders	out the need to conduct	and basic faculties available is
		feedback as per the	to be collected from the
		guideline of NAAC. The	stakeholders. The proper
		structured feedback is	analysis and action taken report
		available with IQAC.	should be brought before
			IQAC.
3	Participation in	Dr. V. S. Sawant informed	Dr. U. N. Bhale is to be
	Avishkar	that university sponsored	informed to invite the
		"Avishkar" is to be held to	application from students for
		boost research activities of	participation in Avishkar
		the students	
4	Alumni Meet	Dr. V. S. Sawant informed	IQAC granted permission to
		IQAC in that a meeting of	arrange a meeting of Alumni
		Alumni is to be organized	and suggested to arrange it on
		in the month of February.	II or IV Saturday so that
			maximum no. of Alumni may
			be present for it. It also
			suggested to give wide
			publicity to the meeting.
5	Vote of Thanks	Dr. M. C. Zade proposed	the vote of Thanks to all the
		member present for meeting	
		13	

## Arts, Science & Commerce College Naldurg

### **INTERNAL QUALITY ASSURANCE CELL 2017-2018**

#### **Meeting Notice**

Date: 20/03/2018

Naldurg

All the respected members of IQAC are here by informed that a meeting IQAC is scheduled on 28/03/2018 to discuss and decide on the following issues on agenda

Place of the Meeting: IQAC office

Time of the Meeting: 3.30 P.M.

Agenda for the Meeting:

PRINCIPAL

Arts Science & Commerce College Naldurg Dist : Osmanabad-413602

- 1) Confirming the Minutes and Action Taken Report of Last Meeting
- 2) Review of the yearly activities
- 3) Review of Feedback collected

4) Plan of Action for Academic Year 2018-19

Co-Ordinator

Internal Quality Assurance Cell Arts, Science And Commerce College, Naldurg, Dist. Osmanabad PRINCIPAL

Arts Science & Commerce College Naldurg Dist: Osmanabad-413602

Sr. No.	Name	Designation	Signature
1	Principal Dr. M. G. Babare	Chairman	
2	Dr. Ramdas K. Dhokale	Teacher Representative	Whileyes
3	Dr. Vijay S. Sawant	Teacher Representative	G.14 (1)
4	Dr. Rohini M. Mahindrakar	Teacher Representative	Rolull
5	Shri. Limbraj N. Mote	Office Representative	2000
6	Shri Netaji Birajdar	Member from the Alumni	Desay_
7	Shri Vinayak Ahankari	Member from the Local Society	Harring)
8	Miss. Bele Rashmi Manoj	Student Representative	of Ball
9	Shri Dharne Sangmeshwar	Nominee from Stakeholders	Sangans
10	Dr. Manoj C. Zade	Co-Ordinator	Muz

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Naldurg

Co-Ordinator
Internal Quality Assurance Cell
Arts, Science And Commerce College,
Naldurg, Dist. Csmanabad

# Balaghat Shiskhan Santha's Arts, Science & Commerce College Naldurg



### **INTERNAL QUALITY ASSURANCE CELL 2017-2018**

### Minutes of the Meeting

Date: 28/03/2018

A Meeting of IQAC was held on 28/03/2018 in the IQAC office at 2.30 PM. The following members were present for the meeting. Principal Dr. M. G. Babare chaired the meeting. The discussion took place as per agenda of the meeting and the discussions were taken accordingly.

Sr. No.	Name	Designation	Signature
1	Principal Dr. M. G. Babare	Chairman	
2	Dr. Ramdas K. Dhokale	Teacher Representative	Chapleyo
3	Dr. Vijay S. Sawant	Teacher Representative	Guffar)
4	Dr. Rohini M. Mahindrakar	Teacher Representative	Robits
5	Shri. Limbraj N. Mote	Office Representative	1400
6	Shri Netaji Birajdar	Member from the Alumni	Stemmes
7	Shri Vinayak Ahankari	Member from the Local Society	# Algorino
8	Miss. Bele Rashmi Manoj	Student Representative	Loed
9	Shri Dharne Sangmeshwar	Nominee from Stakeholders (Parent)	Sangans
10	Dr. Manoj C. Zade	Co-Ordinator	Meur_

Co-Ordinator
Internal Quality Assurance Cell

Arts, Science And Commerce College, Naldurg, Dist. Osmanabad

			Decision So Nalduro
Sr.	Agenda	Minutes	Decision S Naldurg
No.	Confirming the Minutes and	Dr M.C. Zade read the	The IQAC approved
1	Action Taken Report of		the minutes and action
	Last Meeting	report of the last meetings	taken report of the last
	Last Weeting	report of the fast meetings	meeting
2	Review of the yearly	Dr. V.S. Sawant presented	The IQAC appreciated
	activities	a review of all activities	the effort taken by all
		conducted during the year	the faculties for
		2016-17. He also pointed	conducting various
		out that almost 80% of the	
		planned activities were	overall development of
		conducted.	the students.
3	Review of Feedback	Property and a constraint of the constraint of t	
3	collected	supposed to be conducted	
		for every year for	
		suggesting any	stakeholders on
		improvement in the	curricular aspects was
		curriculum.	collected and a review
			of the same was done.
			Also, suggestions are
			conveyed to the
			concerned person.
4	Plan of Action for	Academic Calendar for the	Dr. V. S. Sawant
	Academic Year 2018-19	year 2018-19	proposed that
			Academic Calendar for
			all activities to be
			conducted on campus
			in the year 2018-19
			should be prepared in
			advance so that all the
			faculties may plan for

			the same in advance
			and maximum number
			of activities may be
			conducted for students.
5	Vote of Thanks	Dr. M. C. Zade proposed the vote of Thanks to the	
		entire members present for meeting.	