



**INTERNAL QUALITY ASSURANCE CELL 2018-2019**

**Meeting Notice**

**Date : 20/06/2018**

All the respected members of IQAC are here by informed that a meeting IQAC is scheduled on 25/06/2018 to discuss and decide on the following issues on agenda

Place of the Meeting : IQAC office

Time of the Meeting : 2.30 P.M.

Agenda for the Meeting :

**PRINCIPAL**

Arts Science & Commerce College  
Naldurg Dist : Osmanabad-413602

- 1) Confirming the Minutes and Action Taken Report of Last Meeting
- 2) Discussion of Result of 2017-18
- 3) Introducing Value Added Courses
- 4) Introducing Field Projects
- 5) Mentor –Mentee Scheme Analysis
- 6) Participation and Paper presentation in seminars and conferences
- 7) Linkage and collaborations
- 8) Placement drive
- 9) Upgradation of softwares : Library / Office / Language Lab
- 10) Internal audit / External audit
- 11) Best Practice
- 12) Formation of various committees

**Co-Ordinator**  
Internal Quality Assurance Cell  
Arts, Science And Commerce College,  
Naldurg, Dist. Osmanabad

**PRINCIPAL**

Arts Science & Commerce College  
Naldurg Dist : Osmanabad-413602



Sr. No.	Name	Designation	Signature
1	Dr. Mohan G. Babare	Chairman	
2	Dr. Ramdas K. Dhokale	Teacher Representative	
3	Dr. Vijay S. Sawant	Teacher Representative	
4	Dr. Rohini M. Mahindrakar	Teacher Representative	
5	Shri. Limbraj N. Mote	Office Representative	
6	Shri Netaji Birajdar	Member from the Alumni	
7	Shri Vinayak Ahankari	Member from the Local Society	
8	Miss. Bele Rashmi Manoj	Student Representative	
9	Shri Dharne Sangmeshwar	Nominee from Stakeholders	
10	Dr. Manoj C. Zade	Co-Ordinator	

**Co-Ordinator**  
Internal Quality Assurance Cell  
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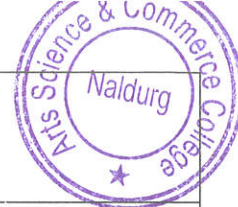
INTERNAL QUALITY ASSURANCE CELL 2018-19

Minutes of the Meeting

Date: 25/06/2018

A Meeting of IQAC was held on 25/06/2018 in the IQAC office at 2.30 PM. The following members were present for the meeting. Principal Dr. Mohan G. Babare chaired the meeting. The discussion took place as per agenda of the meeting and the decisions were taken accordingly.

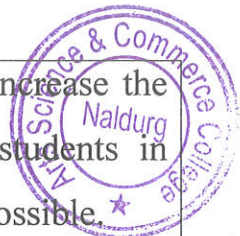
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10	Dr. Manoj C. Zade	Co-Ordinator	



Sr. No.	Agenda	Minutes	Resolution
1	Confirming the Minutes and Action Taken Report of Last Meeting	Dr. M.C. Zade read the minutes and action taken report of the last meetings	The IQAC approved the minutes and action taken report of the last meeting
2	Discussion of Result of 2017-18		Dr. V. S. Sawant gave a brief description of the result of year 2017-18.
3	Introducing Value Added Courses	The Principal, Dr. M. G. Babare expresses the need of continue value added courses in specific subjects that were conducted last year.	It was decided that to continue the ongoing value added courses in various departments.
4	Introducing Field Projects	The Principal Dr. M. G. Babare also express the need to continue field project from students in order to involve students in research on society related topic.	Accordingly the IQAC directed the concerned departments to undertake field projects.
5	Mentor –Mentee Scheme Analysis	Dr. V. S. Sawant pointed out the results of implementation of mentor –mentee scheme. He pointed out that a Student welfare scheme should be initiated to help the	The IQAC appreciated the efforts taken by teachers for successful implementation of Mentor Mentee Scheme. It also directed Dr. V. S. Sawant to initiate the proper registration of Student Welfare scheme in coordination with Head of



		poor and needy students identified through the mentor mentee scheme.	Criterion V.
6	Participation and Paper presentation in seminars and conferences.	Dr. M. C. Zade pointed out that most of the faculties in institute are participating in conferences or seminars without presenting any paper, so in order to increase the institution's contribution to research there is need to present papers in conference / seminars	The IQAC ordered the principal to conduct a meeting with all the faculty in regard with this point and direct them to present and publish more research papers related to their subject.
7	Linkage and collaborations	Dr. R. K. Dhokale pointed out the need of establishing the MoUs, Linkages and Collaborations of the various departments in the institutes with other institutes/industries in order to boost the research activities.	The IQAC directed the Principal-in-charge Dr. S. S. Shinde to issue a notice to all faculties to work effectively towards formation of MoUs, Linkages and Collaborations.
8	Placement drive	Dr. M. C. Zade pointed out that there is need to increase the	The Carrier Guidance and Counselling Cell will be inform to arrange in-campus placement



		employability chances of our students and the college needs to arrange placement drive to achieve this.	drives as well as to increase the participation of the students in off campus drive, if possible.
9	Upgradation of softwares : Library / Office / Language Lab	Shri L. N. Mote informed that the software of office management needs to be upgraded.	IQAC resolved to upgrade all the software being used in the institute and recommend the same to LMC.
10	Internal audit / External audit	Shri L. N. Mote informed the IQAC about the status of audit conducted in FA 2017-18	The IQAC asked Shri L. N. Mote to conduct internal audit also, for stock verification in all departments and also for the academic and infrastructure facilities available in the institute.
11	Best Practice	Dr. M. C. Zade emphasized the need of effective implementation of the institutional Best Practices.	The IQAC decided to publicize the best practices of the institute for creating an awareness about these among staff and the students for their effective implementation.
12	Formation of various committees	Dr. M. G. Babare informed the IQAC the need of formation of various committees in the institution for the proper execution of all the activities being conducted in the institution.	The IQAC gave the responsibility to Dr. M. C. Zade to formulate all the committees as per the need of IQAC and liking of the faculty.

13	Vote of Thanks	Dr. M. C. Zade proposed the vote of Thanks to all the member present for meeting
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A handwritten signature in blue ink, appearing to be "M. C. Zade".

**Co-Ordinator**  
Internal Quality Assurance Cell  
Arts, Science And Commerce College,  
Naldurg, Dist. Osmanabad

A handwritten signature in blue ink, appearing to be "Dr. M. C. Zade".

**PRINCIPAL**  
Arts Science & Commerce College  
Naldurg Dist : Osmanabad-413602



**INTERNAL QUALITY ASSURANCE CELL 2018-2019**

**Meeting Notice**

**Date : 24/07/2018**

All the respected members of IQAC are here by informed that a meeting IQAC is scheduled on 02/08/2018 to discuss and decide on the following issues on agenda

Place of the Meeting : IQAC office

Time of the Meeting : 2.30 P.M.

Agenda for the Meeting :

- 1) Confirming the Minutes and Action Taken Report of Last Meeting
- 2) Research Activities and Publications
- 3) Financial Support from institution
- 4) Extension Activities - NSS
- 5) Activities Under Career Guidance and Counselling Cell
- 6) Shelter and food support for pilgrims during Dussera

**PRINCIPAL**

Arts Science & Commerce College  
Naldurg Dist : Osmanabad-413602

**Co-Ordinator**

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**PRINCIPAL**

Arts Science & Commerce College  
Naldurg Dist : Osmanabad-413602





Sr. No.	Name	Designation	Signature
1	Dr. Mohan G. Babare	Chairman	
2	Dr. Ramdas K. Dhokale	Teacher Representative	
3	Dr. Vijay S. Sawant	Teacher Representative	
4	Dr. Rohini M. Mahindrakar	Teacher Representative	
5	Shri. Limbraj N. Mote	Office Representative	
6	Shri Netaji Birajdar	Member from the Alumni	
7	Shri Vinayak Ahankari	Member from the Local Society	
8	Miss. Bele Rashmi Manoj	Student Representative	
9	Shri Dharme Sangmeshwar	Nominee from Stakeholders	
10	Dr. Manoj C. Zade	Co-Ordinator	

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INTERNAL QUALITY ASSURANCE CELL 2018-19

Minutes of the Meeting

Date: 02/08/2018

A Meeting of IQAC was held on 02/08/2018 in the IQAC office at 2.30 PM. The following members were present for the meeting. Principal Dr. Mohan G. Babare chaired the meeting. The discussion took place as per agenda of the meeting and the decisions were taken accordingly.

Sr. No.	Name	Designation	Signature
1	Dr. Mohan G. Babare	Chairman	
2	Dr. Ramdas K. Dhokale	Teacher Representative	
3	Dr. Vijay S. Sawant	Teacher Representative	
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Sr. No.	Agenda	Minutes	Resolution
1	Confirming the Minutes and Action Taken Report of Last Meeting	Dr. M.C. Zade read the minutes and action taken report of the last meetings	The IQAC approved the minutes and action taken report of the last meeting
2	Research Activities and Publications	Dr. M.C. Zade informed that research activities in the college need to be increase not only by the faculty but also form the students. One of the best practices of the college is concerned with the research among the students.	The IQAC decided to appoint Dr. U. N. Bhale and Dr. H.K. Jadhav has head for research Committee, who will be responsible for motivating the students and teachers to undertake research. The students will be motivated to participate in university sponsored Avishkar.
3	Financial Support from institution	Student Representative, Miss. Bele Rashmi Manoj invited attention of IQAC towards Financial Support from institution to the needy students.	The Principal informed IQAC that college has designed a scheme for financial support and in consultation with the management will implement in this academic year.
4	Extension Activities - NSS - strengthening a) Extension activities in collaboration with Govt. & NGOS b) Plantation in Campus	a) Dr. R. K. Dhokale pointed out that extension activities in the college should be done in collaboration with Govt. and Non-Govt. organization so	a) It was decided to communicate with all the Govt. and Non-Govt. organization in order to increase the participation of the students in extension activities sponsored by



		<p>that students may get exposure and there will be a connection with society as well.</p> <p>b) In accordance with one of the best practices of the institute, "Green Campus Clean Campus" there is need to plan more trees in the campus.</p>	<p>them.</p> <p>b) On the occasion on Independence Day, NSS to be directed to plant 50 trees in the campus.</p>
5	Activities Under Career Guidance and Counselling Cell	Dr. M. C. Zade called attention to the need of strengthening 'Career Guidance and Counselling Cell' for improving the performance of students in Competitive examinations and other career oriented activities.	Shri N. G. Shere is appointed as in charge of Career Guidance and Counselling Cell and directed to conduct maximum activities in this department.
6	Shelter and food support for pilgrims during Dussera	Dr. V. S. Sawant informed the IQAC that a special programme has to be designed for Shelter and food support for pilgrims during Dussera.	It was decided that a committee will monitor the wellbeing of the pilgrims, their shelter, food and medical help.
7	Vote of Thanks	Dr. M. C. Zade proposed the vote of Thanks to all the member present for meeting	



**INTERNAL QUALITY ASSURANCE CELL 2018-2019**

**Meeting Notice**

**Date : 01/12/2018**

All the respected members of IQAC are here by informed that a meeting IQAC is scheduled on 11/12/2018 to discuss and decide on the following issues on agenda

Place of the Meeting : IQAC office

Time of the Meeting : 2.30 P.M.

Agenda for the Meeting :

- 1) Confirming the Minutes and Action Taken Report of Last Meeting
- 2) Feedback from Stakeholders
- 3) Participation in Avishkar
- 4) Alumni Meet
- 5) Internal audit / External audit

  
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Balaghat Shiskhan Santha's  
Arts, Science & Commerce College Naldurg

INTERNAL QUALITY ASSURANCE CELL 2018-19

Minutes of the Meeting

Date : 11/12/2018

A Meeting of IQAC was held on 11/12/2018 in the IQAC office at 2.30 PM. The following members were present for the meeting. Principal Dr. Mohan G. Babare chaired the meeting. The discussion took place as per agenda of the meeting and the decisions were taken accordingly.

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9	Mr. Sayaji Shinde	Representative of Employer	
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Sr. No.	Agenda	Minutes	Decision
1	Confirming the Minutes and Action Taken Report of Last Meeting	Dr. M.C. Zade read the minutes and action taken report of the last meetings	The IQAC approved the minutes and action taken report of the last meeting
2	Feedback from Stakeholders	DR. M.C. Zade pointed out the need to conduct feedback as per the guideline of NAAC. The structured feedback is available with IQAC	The feedback on curriculum and basic faculties available is to be collected from the stakeholders. The proper analysis and action taken report should be brought before IQAC.
3	Participation in Avishkar	Dr. V. S. Sawant informed that university sponsored "Avishkar" is to be held to boost research activities of the students	Dr. U. N. Bhale is to be informed to invite the application from students for participation in Avishkar
4	Alumni Meet	Dr. V. S. Sawant informed IQAC in that a meeting of Alumni is to be organized in the month of February.	IQAC granted permission to arrange a meeting of Alumni and suggested to arrange it on II or IV Saturday so that maximum no. of Alumni may be present for it. It also suggested to give wide



			publicity to the meeting.
5	Internal audit / External audit	Shri L. N. Mote briefed the IQAC on the present status of Financial audit for the current year.	IQAC decided to conduct an Internal audit along with the financial audit. In the Internal audit the present academic and Infrastructural facilities are to be assessed. A report is to be submitted in the next meeting of IQAC.
6	Vote of Thanks	Dr. M. C. Zade proposed the vote of Thanks to all the member present for meeting	

  
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Balaghat Shiskhan Santha's  
Arts, Science & Commerce College Naldurg



**INTERNAL QUALITY ASSURANCE CELL 2018-2019**

**Meeting Notice**

**Date : 12/03/2019**

All the respected members of IQAC are here by informed that a meeting IQAC is scheduled on 22/03/2019 to discuss and decide on the following issues on agenda

Place of the Meeting : IQAC office

Time of the Meeting : 2.30 P.M.

Agenda for the Meeting :

- 1) Confirming the Minutes and Action Taken Report of Last Meeting
- 2) Review of the yearly activities

  
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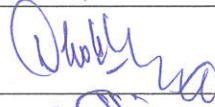



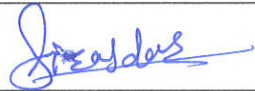



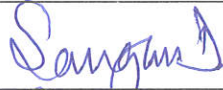



**INTERNAL QUALITY ASSURANCE CELL 2018-19**

**Minutes of the Meeting**


**Date:** 22/03/2019

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Sr. No.	Agenda	Minutes	Decision
1	Confirming the Minutes and Action Taken Report of Last Meeting	Dr. M.C. Zade read the minutes and action taken report of the last meetings	The IQAC approved the minutes and action taken report of the last meeting
2	Review of the yearly activities	Dr. V.S. Sawant presented a review of all activities conducted during the year 2018-19. He also pointed out that almost 80% of the planned activities were conducted .	The IQAC appreciated the effort taken by all the faculties for conducting various activities for the over all development of the students.
3	Vote of Thanks	Dr. M. C. Zade proposed the vote of Thanks to all the member present for meeting.	

  
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